
	<p align="center"><b>IPM Edition 16</b> <b>Temporary Revision 1</b></p>	Reference:	IPM.ED16.TR1
		Issue date:	06 Feb 2024
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### **NOTICE**

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## General Overview


This Temporary Revision to IOSA Program Manual (IPM) Ed 16 updates provisions related to the ISM publication date, deliverables during an RBI Audit and the allocation and conduct of initial audits.

## Effective and Validity Date of This Temporary Revision

This TR shall become effective on 20 February 2024 and shall remain valid until further notice.

## Glossary of Symbols

- Addition of a new item.
- △ Change to an item.
- ⊗ Deletion of an item.

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**1.7.1** (only the note is updated, main provision unchanged, omitted for brevity)

△ *Note: A new Edition of the ISM is normally published each year in the month of April and becomes effective for all Audits conducted on or after January 1 of the following year.*

□ **1.16.8** IATA shall ensure the following information and reports are provided as part of a Risk-based or Initial Audit:

- (i) Preliminary Audit results at the conclusion of the onsite phase of a Risk-based Audit;
- (ii) An Exceptions Report, listing all confirmed non-conformities, within 7 days of the conclusion of the onsite phase of the Audit;

*Note: In case of an adjourned closing meeting, the deadlines listed above are related to the adjourned closing meeting.*

△ **7.11.1** Initial Registration Audits as per IPM 7.4.1 shall be subject to allocation by IATA as follows:

- (i) For Audits with a planned Opening Meeting prior to 1 Apr 2024, the allocation shall be made to an AO in accordance with IPM 7.11.2 – 7.11.5, except for an Audit of an affiliated Operator in accordance with IPM 8.2.6;
- (ii) For Audits with a planned or actual Opening Meeting as of 1 Apr 2024, the Audit shall be allocated to IATA.

*Note: If an Audit has been allocated to an AO, but such Audit does not take place prior to 1 Apr 2024, the Audit allocation may become invalid and the Audit may be re-allocated to IATA.*


△ **7.11.5** If an Audit has been allocated to an AO, the candidate operator shall have the right to reject the AO chosen by IATA once. In such case, the next AO in the rotation shall be allocated the Audit in question, while the rejected AO shall be allocated the next Audit that becomes available.

## **Section 7 IOSA Registration**

### **Purpose**

The IATA Operational Safety Audit (IOSA) registration process is the formal method used by IATA to determine the operational fitness of an airline organization to be registered as an IOSA Operator on the IOSA Registry. The scope of the Audit is defined in the Introduction of the IOSA Standards Manual (ISM), under Part 4, 'Applicability of ISARPs'. This section of the IOSA Program Manual (IPM) sets out standards for the IOSA registration process.

△ Certain actions in this section refer to AO/IATA, depending on whether a standard audit is/was conducted by an AO, or an Initial or Risk-based Audit is/was conducted by IATA. Any action or responsibility referring to an AO may also be carried out / assumed by IATA for Initial as well as Risk-based Audit.

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## Section 8 Audit Program

### Purpose

The Audit Program is the documented system, including policies, processes and procedures for implementation of an Audit under the IATA Operational Safety Audit (IOSA). This section of the IOSA Program Manual (IPM) sets out standards that provide the basis for an effective Audit Program.



IATA shall ensure all policies, processes, and procedures, as required by this IPM Section 8, are fulfilled by IATA for the conduct of Initial Audits, as well as Risk-based Audits, where such requirements refer to an AO, with the exception of any notification requirements from an AO to IATA.